Getting Started
You've just a few quick steps from making and receiving calls on your new Ooma HD2 Handset. This handset is the perfect companion to your Ooma Telo™—you'll be able to access all Ooma features and new functionality! Before you begin, please make sure the Ooma Telo™—you'll be able to access all Ooma features and new functionality! Before you begin, please make sure:

Step 1  Insert Batteries

- Remove the battery cover located on the back of the handset by sliding it up and off the springs. Replace the battery cover by sliding it back down until it clicks into place.

**WARNING:** Do not use rechargeable batteries other than Nickel Metal Hydride (Ni-MH) batteries. Other types of batteries may damage the handset and void your warranty.

- Insert the batteries included with your handset. Use only rechargeable Nickel Metal Hydride (Ni-MH) batteries.

Step 2  Charge the Handset

- Connect the AC adapter to a charging outlet and the cord to the charging cradle. Plug the handset into the cradle. The handset must fully charge before use.

Step 3  Register the Handset

Press the red key on your Ooma Telo and hold it down for three seconds to activate registration mode. When the handset detects the Telo, press the right soft key to proceed.

When the handset is successfully registered, the home screen will be displayed.

Each Ooma Telo supports up to four Ooma HD2 Handsets.

Navigating the User Interface

Your Ooma HD2 Handset has an intuitive user interface that allows you to access all the most common features at your fingertips while still letting you access all the advanced features for which you may need to navigate menus.

Navigating menus is easy:

- Press the left soft key to exit a menu or label.
- Press the menu key from the home screen to access the main menu.
- Press the left or right soft key to select an item.
- Press the center key to invoke the assigned function.
- Press the navigation pad to go back one menu or label.
- Press the menu key or left on the navigation pad to exit all menus.

Menu Options

The following options are available from the home screen:

- Settings — Configure your phone preferences
- Call logs — Access a list of your recent phone calls
- Phonebook — Browse and search your contacts
- Intercom — Intercom to or from other handsets
- Voicemail — Listen to and manage your voicemail
- Favorites
- About — Information about your Ooma system

Quick Reference

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Basic Operation

Making and Receiving Calls

You can call the number you enter by pressing the Dial soft key. Alternatively, you can call the number you entered by pressing the Speaker 1 soft key.

Speakerphone

You can easily switch between speaker and hands-free calling by pressing the Speaker 1 soft key. Selecting it again will return you to the hands-free state.

Microphone

You can easily mute or unmute the microphone by pressing the Microphone soft key. Selecting it again will unmute the microphone.

Volume/Noise Cancellation

To adjust the ringer volume, press the + or – soft key. For hands-free or speakerphone, press and hold the – key to turn the microphone off. Then press the – key again to turn it on.

Handsfree

To turn the microphone on again, press the Speaker 1 soft key. The phone will indicate that you are now hands-free using the display screen.

To switch to speakerphone, press the Speaker 1 soft key. Your phone will indicate that you are now in speakerphone mode, or during a call you can press it again to switch to speakerphone. Press it again to return to the hands-free state.

Soft keys

While you are on a call, you can turn the microphone on or off, or switch to speakerphone. Press the soft key to bring up a list of previously dialed numbers, and use the navigation pad to scroll and then select any number to call.